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| **Facility User - Risk Assessment for Badminton School** |

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| **Location / Site** | All Weather Surface & Outdoor Courts |
| **Activity / Procedure** | Use of All Weather Surface in accordance with Covid -19 guidance and instruction provided by government. |
| **Assessment date** | 14/09/2021 – to be updated monthly |
| **Identify people at risk** | **YES** *or* **NO** |
| **Employees** | **Yes** |
| **Children** | **Yes** |
| **Visitors** | **Yes** |
| **Contractors** | **Yes** |

**Guidance on coronavirus (COVID-19) measures for grassroots sport participants, providers and facility operators**

Updated 18 August 2021

[www.gov.uk/government/publications/guidance-on-coronavirus-covid-19-measures-for-grassroots-sport-participants-providers-and-facility-operators/guidance-on-coronavirus-covid-19-measures-for-grassroots-sport-participants-providers-and-facility-operators](http://www.gov.uk/government/publications/guidance-on-coronavirus-covid-19-measures-for-grassroots-sport-participants-providers-and-facility-operators/guidance-on-coronavirus-covid-19-measures-for-grassroots-sport-participants-providers-and-facility-operators)

There are no restrictions on how many people can take part in sport and physical activity, or on the activities they can do. Sport participation events such as races and walks can take place with no capacity caps for participants or spectators provided they can be safely accommodated.

Before attending any sporting activities, all participants, officials, volunteers and spectators should self-assess for symptoms of coronavirus (COVID-19). These are:

* a high temperature
* a new, continuous cough
* a loss of, or change to, your sense of smell or taste

If you have one or more of these symptoms you should not attend any sporting activity, even if your symptoms are mild. You should follow [NHS guidance on testing and self-isolation](https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/).

You should continue to follow any relevant advice from your NGB or sport provider on how to participate safely in your sport or activity. This may set out different ways to organise matches or tournaments, or measures you should follow like regular breaks to sanitise the ball or other equipment.

You should continue to follow good hygiene practices, to reduce the risk of transmission in sport environments. For example, you should not spit or rinse out your mouth on or around the playing area. You can find more information in the [guidance on how to stay safe](https://www.gov.uk/government/publications/covid-19-response-summer-2021-roadmap/coronavirus-how-to-stay-safe-and-help-prevent-the-spread).

You should avoid sharing water bottles or other refreshment containers. Where possible, you should take your own drink, in a labelled or highly distinguishable container.

Face coverings are no longer required by law, but the government expects and recommends that people should continue to wear them in crowded and enclosed settings, to protect themselves and others. Where worn correctly, this can reduce the risk of transmission.

For example, you may wish to put on a face covering after your sporting activity if you are in a crowded indoor facility, but you don’t have to wear one during sport. People should not generally wear a face covering while taking part in any strenuous activity or sport, unless advised to do so by a doctor.

You should avoid sharing equipment where possible and practical, particularly equipment which is used around the head and face (such as masks and helmets). If equipment needs to be shared, it should be cleaned between users, where possible.

You should ensure that people can participate in your sport safely. You should consider the best way to approach this for your sport, including by issuing guidance following any relevant guidance from the sport’s NGB, the sport provider or facility, or by choosing to make your own changes to operating models to reduce the risk of COVID-19 transmission.

You should consider how you can inform visitors of important information and any changes to processes in advance of the activity, for example on your website, when booking by phone or email, and in your digital marketing. You should consider how to do this in a way that works best for your sport or physical activity provision and is accessible to all, including those with disabilities.

For example, you could email registered participants in advance of a league starting to set out the operational information they should be aware of and safety measures you have chosen to put in place. Then include a brief reminder of any key points or steps they must take in your follow-up communications or social media engagement.

**Your communication to participants should include the following points.**

* ***Self-assessment:****Before attending any sporting activities, all participants, officials, volunteers and spectators should self-assess for COVID-19 symptoms (a high temperature; a new, continuous cough; a loss of, or change to, their sense of smell or taste). If they have one or more of these symptoms (even if they are mild), you should advise them not to attend any sporting activity, and to follow*[*NHS guidance on testing and self-isolation*](https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/)*.*
* ***Informed decisions:****You should advise participants to consider their own health and circumstances (for example, if they are not yet double-vaccinated or they live with somebody vulnerable), so they can make an informed choice about whether they wish to participate. You should set out the safety measures you have put in place, and how you will mitigate any specific risks associated with your sporting activity. For example, you could advise participants that you are following your NGB’s guidance, and any safety measures you are putting in place.*
* ***Self-isolation:****Clearly communicate to participants that they should not take part in your activity if they need to self-isolate (for example, because they have tested positive or are asked to self-isolate by NHS Test and Trace). If they are displaying any COVID-19 symptoms (a high temperature; a new, continuous cough; a loss of, or change to, their sense of smell or taste), you should advise them not to attend, even if these symptoms are mild. You may also wish to share guidance on what they should do if they*[*live with*](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection)*, or have*[*close contact with*](https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person)*, a positive case.*

**Do not admit customers or spectators who have suspected or confirmed COVID-19.**

* **If a participant or spectator presents with symptoms, or you become aware of a case of suspected or confirmed COVID-19 on-site,** they should not be admitted or should be asked to leave the facility or event, unless they need to be transported to hospital for treatment. The customer should be advised to self-isolate in line with [NHS guidelines](https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/) and to take a PCR test.

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| **Identify hazard** | |  | | |
| **Provision of outdoor activity for external user groups on the All Weather Surface & Outdoor Courts** | | | | |
| **Existing level of risk** | | Consider current level of risk | | |
| HIGH | **MEDIUM** | | LOW | NEGLIGIBLE |
| **Control measures** | | List your control measures required to reduce risk – add appropriate detail about the type and location of controls | | |
| 1. Facility users provided with Operational Procedures document relevant to area of hire. 2. Signed copy of Hire Agreement, providing written confirmation of hirers understanding and agreement, to be returned to Badminton Operations Manager in advance of facility use. 3. Facility hirers must provide Badminton School with a Risk Assessment detailing their own management plan for participants safety to include Covid protocols. 4. Areas of hire limited to All Weather Surface and Outdoor Courts. All other areas out of bounds. No loitering, no exploring and no picnics. 5. Equipment provided by Badminton School is limited to Hockey Goals, Netball Posts and Tennis nets. 6. Spectators are discouraged on the playing surface. Activity may be viewed from outside the playing area (i.e. behind the fence) 7. Changing room facilities available only by booking in advance. 8. Car parking on site limited to time of activity only. 9. Toilet is cleaned regularly between user groups. 10. Sanitisers are provided at point of access / egress to the facility. 11. Site users encouraged to arrive “activity ready”. 12. Water bottles or other refreshment containers should not be shared. Advise participants to bring their own water bottle or refreshment container, in a labelled or highly distinguishable container. If you are providing water or other beverages, ensure that these are provided to individuals and are not expected to be shared. 13. Organise your sport or physical activity sessions to avoid sharing equipment where it is possible and practical, particularly that used around the head and face. Where equipment needs to be shared, it should be cleaned between users. 14. People should not generally wear a face covering while taking part in any strenuous activity or sport unless they have been advised to do so by a physician. 15. There are no restrictions on how many people can take part in sport and physical activity, or on the activities they can do. This means there are no restrictions on how team sports can take place, and how sports such as rugby union, rugby league and netball can be organised. 16. QR poster is provided at entrance to the courts, use is at customer discretion. A signing in book is available at the Sports Centre and School reception (via the Estates office in absence of staffed facility) is available for those who wish to check in without use of a smartphone or App. | | | | |
| **Remaining level of risk** | | Consider level of risk following use of control measures | | |
| **HIGH** | **MEDIUM** | | **LOW** | **NEGLIGIBLE** |

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| **Name of assessor** | **Signature of assessor** | **Date** |
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| **Approved by** | **Signature** | **Date** |
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| **Risk assessment reviews** | ***Set future review dates & sign / comment upon completion*** |
| **Date:** Friday 30th September 2021  **Time:** 10.00am  **Location:** Meeting Room  **To attend:**  Chris Taylor, Peter Crook and James Lindsay |

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| Risk Rating | Description |
| **Negligible** | No risks noted. Activity can proceed as normal. |
| **Low** | No significant risk present, or very low risk of routine daily hazards being adequately controlled. |
| **Medium** | Some significant hazards apparent, but controls in place to reduce risk of injuries down to acceptable level.  Some extra supervision or training may be needed |
| **High** | Unacceptable and foreseeable hazards not adequately controlled. Activities must be reviewed to consider further controls that can be put in place. |